



Report 16.455

22/09/2016

File: CCAB-8-756

Confirmed public minutes of the Finance, Risk and Assurance Committee meeting held in the Council Chamber, Greater Wellington Regional Council, Shed 39, 2 Fryatt Quay, Pipitea, Wellington, on Thursday, 22 September 2016 at 9.36am

Present

Councillors Aitken (Chair), Brash, Laidlaw, and Wilson, and Kim Skelton.

Also present

Councillor Swain (from items 1 to 9).

Public Business

1 Apologies

Moved

(Cr Aitken/Cr Brash)

That the Committee accepts the apology for absence from Councillor Donaldson and Councillor Lamason.

2 Conflict of Interest

There were no declarations of conflict of interest.

3 Public Participation

There was no public participation.

Councillor Aitken congratulated Bruce Horsefield, Manager, Customer Contact, and Rhonda Brown, Team Leader, Contact Centre, on their success at the Contact Centre Institute of New Zealand's annual awards. Janet Skilton, Senior Marketing Advisor, was also recognised for her work on the Metlink website, which won a 2016 WebAward for outstanding achievement in web development

4 **Confirmation of the Public minutes of 18 May 2016**

Moved

(Cr Wilson/Cr Brash)

That the Committee confirms the minutes of the meeting of 18 May 2016, Report 16.231.

The motion was **CARRIED**.

5 **Summary of Financial Statements for the two months ended 31 August 2016**

Dave Humm, General Manager, Corporate Services/CFO, and Mark Ford, Finance Manager, spoke to the report.

Report 16.343

File: CCAB-22-120

Moved

(Cr Wilson/Cr Laidlaw)

That the Committee:

- 1. Receives the report.*
- 2. Notes the content of the report.*

The motion was **CARRIED**.

6 **Annual Report for the year ended 30 June 2016**

Dave Humm, General Manager, Corporate Services/CFO, Mark Ford, Finance Manager, and Andrew Burns, Director, Audit NZ spoke to the report.

Report 16.345

File: CCAB-22-122

Moved

(Cr Wilson/Cr Brash)

That the Committee:

- 1. Receives the report.*
- 2. Notes the content of the report.*
- 3. Recommends that Council approves the following net amounts, in addition to those budgeted, being added to or (deducted) from the respective reserves, subject to any changes requested by the Committee:*

Reserve	Balance	Ref.
Public Transport Rate Reserve	14,590,337	B1
Sustainable Transport Department Reserve	(3,579)	B2
Transport Planning Reserve	(66,217)	B3
Transport Data & Analysis Reserve	86,102	A1
Possum Predator Rate Reserve	164,852	B4
Wai Rating Schemes-Catchment Awhea	(14,313)	A2
Wai Rating Schemes-Catchment Whareama	(11,999)	A3
Wai Rating Schemes-Catchment Homewood	401	A4
Wai Rating Schemes-Catchment Mataikona	1,057	A5
Wai Rating Schemes-Catchment Maungaraki	(3,281)	A6
Wai Rating Schemes-Catchment Kaiwhata	(271)	A7
Wai Rating Schemes-Drainage	114,590	A8
Wai Shingle Royalty	66,376	A9
Wai Rating Schemes-River LWVD-Opex	(278,726)	A10
Wai Rating Schemes-River Waiohine-Opex	(20,945)	A11
Wai Rating Schemes - Gladstone	8,124	B5
Wai Rating Schemes-River Waipoua	12,591	A12
Wai Rating Schemes-River Waingawa	5,681	A13
Wai Rating Schemes-River Lower Taueru	(219)	B6
Wai Rating Schemes-River Lower Whangaehu	(1,495)	B7
Wai Rating Schemes- Te Ore Ore	(5,732)	A14
Wai Rating Schemes - Mt Bruce	(6,626)	B8
Wai Rating Schemes - Kopuaranga	20,927	A15
Wai Rating Schemes-River LWVD - Capex	292,865	B9
Wai Rating Schemes-River Waiohine - Capex	78,429	B10
Wairarapa Workshop	15,670	A16
WREMO Reserve (TA contributions)	30,000	B11
Biodiversity Key Native Eco System Reserve	63,262	A17
Wairarapa Moana Ministry for the Environment Reserve	(13,309)	B12
Forestry Infrastructure Reserve	45,105	A18
Regional Parks Reserve	550,000	B13
Harbours Vehicle Replacement	21,000	A19
Akura Nursery Reserve	(168,480)	A20
Bioworks	1,657	A21
River Rate Reserve-Hutt City	(47,901)	A22
River Rate Reserve-Kapiti Coast	(61,441)	B14
River Rate Reserve-Porirua City	(27,106)	B15
River Rate Reserve-Upper Hutt City	(2,302)	A23
River Rate Reserve-Wellington City	(6,062)	B16
Flood Contingency Reserve Wellington	200,000	A24
IT Operations Capex Reserve	271,764	B17
Wgtn Regional Strategy - Office Wakefield street Grow Wellington	163,527	A25
Rebudget 15/16:Belmont Capex NZTA funding	163,576	B18
Rebudget 16/17:Battle Hill - Ranger maintenance	30,000	A26
Rebudget 16/17:LM - Riparian Management WBS	150,000	A27
Rebudget 16/17:KNE Other Activities	30,000	A28
Rebudget 16/17:Strategy and Advice wbs	100,000	A29
Rebudget 16/17:Flood Hazard Web project	30,000	A30
Rebudget 16/17:Parks Policy wbs	40,000	A31
Rebudget 16/17:Annual Plan & LTCCP Costs	100,000	A32
Rebudget 16/17:Programme Business Cases	70,000	A33
Rebudget 16/17:Lake Monitoring & Investigations	40,000	A34
Rebudget 16/17:Bio Plants Admin	50,000	A35
Rebudget 16/17:Bikes on Buses - Investigation and Trial	9,600	A36
Rebudget 16/17:CAPEX - Office20xx	6,452	A37
Rebudget 16/17:CAPEX - SAP Software (new)	107,005	A38
Rebudget 16/17:Belmont - Asset Mngt. - Capex	5,570	A39
Rebudget 16/17:RP - Dept Assets	21,000	A40
Rebudget 16/17:Environmental Support CC	25,500	A41
Rebudget 16/17:EH Baring Head Bridges	19,647	A42
Rebudget 16/17:W.443/9101/1:UH Depot Capex	3,152	A43
Rebudget 16/17:East Harbour - Asset Mngt. - Capex	2,896	A44
Rebudget 16/17:Pakuratahi - Asset Mngt. - Capex	5,570	A45
Rebudget 16/17:Battle Hill - Asset Mngt. - Capex	2,930	A46
Rebudget 16/17:QEP - Asset Mngt. - Capex	13,058	A47
Rebudget 16/17:Increase Standby Power Capability	1,114	A48
Rebudget 16/17:Resource consent project	14,249	A49
Rebudget 16/17:Jim Cook Park Stopbank	22,271	A50
Rebudget 16/17:Waikanae FMP remaining Works	22,271	A51
Rebudget 16/17:Hinds point light	1,804	A52
Rebudget 16/17:Public Transport Support CC	29,500	A53

4. *Recommends that Council adopts the Annual Report and Summary Annual Report for the year ended 30 June 2016, subject to receiving final audit clearance.*

5. *Recommends that Council authorises the Council Chair and Chief Executive Officer to make minor changes that may arise as part of finalising the audited Annual and Summary Annual Reports for the year ended 30 June 2016.*

The motion was **CARRIED**.

Noted: The Committee considered the Draft Annual Report to be an easily readable document that has great value, with complex concepts explained in a simple manner. Officers and staff who compiled the report were congratulated and thanked for their work.

The meeting adjourned for morning tea at 10.34am and reconvened at 10.48am.

7 **Tax Risk Governance Framework and High Level Tax Compliance Review**

Mark Ford, Finance Manager, spoke to the report.

Report 16.396

File: CCAB-22-127

Moved

(Cr Brash/Kim Skelton)

That the Committee:

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

8 **Summary Risk Report**

Mike Timmer, Treasurer, and Erin Ganley, Manager, Risk and Assurance, Wellington Water, spoke to the report.

Report 16.342

File: CCAB-22-119

Moved

(Cr Laidlaw/Cr Wilson)

That the Committee:

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

9 **Health and Safety Update**

Matthew Lear, Health & Safety Manager, spoke to the report and gave a verbal update on three further issues.

Report 16.390

File: CCAB-22-125

Moved

(Cr Wilson/Cr Aitken)

That the Committee:

- 1. Receives the report.*
- 2. Notes the content of the report.*

The motion was **CARRIED**.

10 **General Managers' report to the Finance, Risk and Assurance Committee**

Dave Humm, General Manager Corporate Services / CFO, and Mike Timmer, Treasurer, spoke to the report.

Report 16.416

File: CCAB-22-116

Moved

(Cr Brash/Cr Laidlaw)

That the Committee:

- 1. Receives the report.*
- 2. Notes the content of the report.*

The motion was **CARRIED**.

11 **Corporate Services Update**

Dave Humm, General Manager Corporate Services / CFO, and Mike Timmer, Treasurer, gave an oral update on Corporate Services.

Councillor Laidlaw and Cr Wilson thanked Councillor Aitken for her contribution and visionary leadership as Chair of the Committee during the 2013-2016 triennium. Kim Skelton acknowledged Councillor Aitken's leadership and thanked her for her support.

Councillor Aitken thanked the Committee members and officers for their contribution and the quality of services to the Committee.

The meeting closed at 12.25pm.

Chris Laidlaw
(Council Chair)

Date: