



Confirmed public minutes of the Finance, Risk and Assurance Committee meeting held in the Level 2 East meeting room, Westpac Stadium, Waterloo Quay, Wellington, on Tuesday 21 March 2017 at 1.00pm

Present

Councillors Swain (Chair), Blakely, Donaldson, Laidlaw, Lamason, McKinnon and Ogden.

Public Business

1 Apologies

There were no apologies.

2 Conflict of Interest

There were no declarations of conflict of interest.

At the request of the Committee Chair, Francis Ryan, Manager Democratic Services, provided the Committee with an outline of the processes for the declaration and management of conflicts of interest.

3 Public Participation

There was no public participation.

David Humm, General Manager, Corporate Services / CFO, spoke to the Committee to outline the context of the Committee's business and the Terms of Reference for the Committee.

The Committee advised its support for the future appointment of an external member to the Committee.

4 **Health and Safety Update**

Matthew Lear, Health and Safety Manager spoke to the report. The Committee was informed of the role of Health and Safety at GWRC and the systems used, including Keeping Employees Safe At Work (KESAW).

Report 17.40

File: CCAB-22-174

Moved

(Cr Lamason/Cr Blakeley)

That the Committee:

- 1. Receives the report.*
- 2. Notes the content of the report.*

The motion was **CARRIED**.

Noted: The Committee considered that Health and Safety should be a standing item in its own right on the Council agenda.

The Committee commended officers on GWRC maintaining its Tertiary status in the ACC Workplace Safety Management Practices discount scheme.

5 **Business Assurance**

Mike Timmer, Treasurer, and David Nalder, Partner, PricewaterhouseCoopers, spoke to the report.

Report 17.59

File: CCAB-22-175

Moved

(Cr Lamason/Cr McKinnon)

That the Committee:

- 1. Receives the report.*
- 2. Notes the content of the report.*
- 3. Supports the implementation of Business Assurance (Internal Audit).*

The motion was **CARRIED**.

Note: Councillor Ogden voted against motion 3.

6 **Summary of Financial Statements for year to 28 February 2017**

Mark Ford, Finance Manager, spoke to the report.

Report 17.74

File: CCAB-22-180

Moved

(Cr Lamason/Cr Donaldson)

That the Committee:

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

7 **Summary Risk Report**

Mike Timmer, Treasurer, spoke to the report.

Report 17.60

File: CCAB-22-176

Moved

(Cr Donaldson/Cr Lamason)

That the Committee:

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

Noted: The Committee requested that officers present the criteria by which risks are assessed at the next Committee meeting.

8 **Risk Management in the Environment Management Group**

Nigel Corry, General Manager, Environment Management and Grant Nalder, Harbour Ranger, spoke to the Committee.

The Committee noted that regional councils have a responsibility for maritime safety within the harbours and have updated practices to reflect the changes to the Maritime Transport Act.

Officers advised that the major risks faced by the Harbours department are: oil spills, managing the types and sizes of ships in the harbour and wanting to visit areas of interest such as Kapiti Island, and navigation risks. These are controlled by the Harbour Risk Assessment and Safety Code that is audited by

Maritime NZ and Beacon Hill, which is manned at all times and controls the traffic within the harbour.

9 **General Managers' report to the Finance, Risk and Assurance Committee**

Dave Humm, General Manager, Corporate Services / CFO, spoke to the report.

Report 17.39

File: CCAB-22-172

Moved

(Cr Lamason/Cr Blakeley)

That the Committee:

- 1. Receives the report.*
- 2. Notes the content of the report.*

The motion was **CARRIED**.

The meeting closed at 3.15pm.

P Swain
(Chair)

Date: