

**Report 17.495**

1/12/2017

File: CCAB-21-202

**Confirmed public minutes of the Civil Defence and Emergency Management Group (Joint Committee) meeting held in the Council Chamber, Upper Hutt City Council, 838 Fergusson Drive, Upper Hutt, on Friday, 1 December 2017 at 9:03am**

**Present**

Mayor Patterson (Chair)	(Masterton District Council)
Mayor Booth	(Carterton District Council)
Mayor Guppy	(Upper Hutt City Council)
Mayor Gurunathan	(Kapiti Coast District Council)
Councillor Laidlaw	(Greater Wellington Regional Council)
Mayor Napier	(South Wairarapa District Council)
Mayor Tana (from 9:06am)	(Porirua City Council)

**1 Apologies**

*Moved* (Mayor Booth/ Mayor Napier)

*That the CDEM Group accepts the apologies for absence from Mayors Wallace and Lester.*

The motion was **CARRIED**.

**2 Public Participation**

There was no public participation.

**3 Confirmation of the minutes of 25 August 2017**

*Moved* (Mayor Napier/ Mayor Guppy)

*That the CDEM Group confirms the minutes of the meetings of 25 August 2017, Report 17.312.*

The motion was **CARRIED**.

4 **CDEM Group Appointments**

**Report: 17.478**

File: Z/01/04/19

*Moved*

*(Mayor Gurunathan/ Mayor Booth)*

*That the CDEM Group:*

1. *Receives the report;*
2. *Notes the content of the report;*
3. *Approves the following controller appointments:*
  - a. *David Russell, Group Controller (Operational Readiness Manager)*
  - b. *Barbara McKerrow, Alternate Local Controller, Wellington City*
  - c. *Simon Fleisher, Alternate Local Controller, Hutt City*
  - d. *Glen O'Connor, Alternate Local Controller, Kapiti Coast District*
  - e. *Rian Van Schalkwyk, Alternate Local Controller, Kapiti Coast District.*
4. *Removes the following appointee from the list of Controllers:*
  - a. *Craig Cottrill, Alternate Local Controller, Hutt City*
  - b. *Rian Van Schalkwyk, Alternate Local Controller, Hutt City*
  - c. *Matt Reid, Alternate Local Controller, Upper Hutt City*
  - d. *Ian Johnson, Alternate Local Controller, Upper Hutt City.*

The motion was **CARRIED**.

Mayor Tana arrived during consideration of this item at 9:06am.

5 **Declaration Guide and Documentation**

Rian Van Schalkwyk, Manager, Business and Development, handed to the members of the CDEM Group guidance for declaring a state of emergency and associated documents that would need to be completed by territorial authorities if they did wish to declare an emergency.

6 **WREMO Quarterly Report 1 July – 30 September 2017**

**Report: 17.479**

File: Z/01/04/19

*Moved*

*(Mayor Napier/ Mayor Tana)*

*That the CDEM Group:*

1. *Receives the report;*
2. *Notes the content of the report;*
3. *Approves the report as an accurate record of those activities occurring in the first quarter of 2017/2018.*

The motion was **CARRIED**.

7 **Wellington Region CDEM Review: Executive Summary Report**

**Report: 17.480**

File: Z/01/04/19

Dan Neely, Manager, Community Resilience, spoke to the report.

*Moved*

*(Mayor Gurunathan/ Mayor Guppy)*

*That the CDEM Group:*

1. *Receives the report;*
2. *Notes the content of the report;*
3. *Notes the findings of the CEG Sub Committee and CEG.*
4. *Agrees to the proposed extension of the current Group Plan until December 2018 to provide sufficient time for the new Group Plan to be developed effectively.*

The motion was **CARRIED**.

The meeting adjourned at 9:21am and recommenced at 9:38am.

8 **Wellington Region Lifelines Update**

Hon Dame Fran Wilde, Chair, Wellington Lifelines Group, gave a presentation to the CDEM Group on the activities of the Wellington Lifelines Group.

Hon Dame Fran Wilde spoke about the Wellington Region's unique vulnerability to earthquakes and the importance of investment in infrastructure to create resilient assets. The Kaikoura earthquake in November 2016 proved the consequences of such an event to the Regional economy.

The Wellington Lifelines Group has used data to commission a model of a scenario event of a 7.5 magnitude earthquake on the Wellington Fault. Following the results of this model becoming available, Hon Dame Fran Wilde will visit each council individually in the Region in the new year and have more detailed discussions with each one.

9 **Next meeting: 23 March 2018**

The meeting closed at 10:00am.

Chair, Wellington Civil Defence Emergency Management Group.

Date: