



greater WELLINGTON
REGIONAL COUNCIL
Te Pane Matua Taiao

If calling please ask for: Democratic Services

5 April 2019

Te Kāuru Upper Ruamahanga River Floodplain Management Plan Subcommittee

Order Paper for meeting to be held in the Choice Room, Greater Wellington Regional Council, 34 Chapel Street, Masterton on

Thursday, 11 April 2019 at 10.00am

Membership of Committee

Bob Francis (Chair)

Cr Barbara Donaldson

Cr Adrienne Staples

Deputy Mayor Graham McClymont

Cr Brian Deller

Stephanie Gundersen-Reid

Kate Hepburn

David Holmes

Janine Ogg

Michael Williams

Horipo Rimene

Greater Wellington Regional Council

Greater Wellington Regional Council

Masterton District Council

Carterton District Council

***Recommendations in reports are not to be construed as Council
policy until adopted by Council***

Te Kāuru Upper Ruamahanga River Floodplain Management Plan Subcommittee

Order paper for the meeting held on Thursday, 11 April 2019 in the Choice Room, Greater Wellington Regional Council, 34 Chapel Street, Masterton at 10.00am

Public Business

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1. Apologies		
2. Declarations of conflict of interest		
3. Public participation		
4. Confirmation of the minutes of 13 March 2019	Report 19.92	3
5. Report establishing the Hearings Subcommittee	Report 19.120	5



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Please note these minutes remain unconfirmed until the meeting of the Te Kāuru Upper Ruamahanga River Floodplain Management Plan Subcommittee on 11 April 2019.

Report 19.92

13/03/2019

File: CCAB-12-370

Minutes of the Te Kāuru Upper Ruamahanga River Floodplain Management Plan Subcommittee meeting held in the Choice Room, Greater Wellington Regional Council, 34 Chapel Street, Masterton, on Wednesday, 13 March 2019 at 10:02am

Present

Bob Francis (Chair), Councillor Donaldson (Greater Wellington Regional Council), David Holmes, Janine Ogg, Graham McClymont (Deputy Mayor, Masterton District Council) (from 10:04), Horipo Rimene and Michael Williams.

Public Business

1 Apologies

Moved

(Cr Donaldson/ Mr Holmes)

The Subcommittee accepts the apologies for absence from Brian Deller (Carterton District Council) Stephanie Gundersen-Reid, Kate Hepburn, and Adrienne Staples (Greater Wellington Regional Council)

The motion was **CARRIED**.

2 Conflict of Interest declarations

There were no declarations of conflict of interest.

3 Public Participation

There was no public participation.

4 **Confirmation of the minutes of 21 February 2019**

Moved

(Cr Donaldson/ Mr Holmes)

That the Subcommittee confirms the minutes of 21 February 2019 Report 19.57

The motion was **CARRIED**.

5 **Te Kāuru FMP – Proposed FMP endorsement and recommendation for public consultation**

Francie Morrow, Project Manager, Floodplain Management Plans, spoke to the report. The Subcommittee went through the Te Kāuru Upper Ruamahanga Floodplain Management Plan Revision 2 March 2019 page by page.

At the next meeting of the Te Kāuru Upper Ruamahanga River Floodplain Management Plan Subcommittee on Thursday 11 April 2019 a Hearings Subcommittee will be established.

Report 19.57

File: CCAB-12-363

Moved

(Mr Francis/ Ms Ogg)

That the Subcommittee:

- 1. Receives the report.*
- 2. Notes the content of the report.*
- 3. Endorses the proposed Te Kāuru Upper Ruamahanga Floodplain Management Plan, subject to minor editorial changes as approved by the Subcommittee Chair.*
- 4. Recommends that the Environment Committee approves the proposed Te Kāuru Upper Ruamahanga Floodplain Management Plan for public consultation.*

The motion was **CARRIED**.

The meeting closed at 11:20am.

Bob Francis
(Chair)

Date:



Report	2019.120
Date	5 April 2019
File	CCAB-12-374
Committee	Te Kāuru Upper Ruamahanga River Floodplain Management Subcommittee
Author	Francie Morrow, Project Manager, Floodplain Management Plans

Establishment of Te Kāuru Upper Ruamāhanga Floodplain Management Plan Subcommittee Hearing Subcommittee

1. Purpose

To establish a Te Kāuru Upper Ruamāhanga Floodplain Management Plan Hearing Subcommittee (Hearing Subcommittee) to consider written and oral submissions on the proposed Te Kāuru Upper Ruamāhanga Floodplain Management Plan (FMP).

2. Background

Consultation on the proposed FMP is currently being undertaken following an extended period of engagement on the plan over the last 9 months. The submission process will close on 14 April after a 32 day consultation process.

The Hearing Subcommittee is to be established to consider the submissions on the proposed FMP and to make recommendations on any changes to the proposed FMP as an outcome of its deliberations on the submissions. It is envisaged that the Hearing Subcommittee will convene at the end of April 2019 to consider the submissions and to hear from submitters speaking to their written submissions.

3. Hearing Subcommittee

The Hearing Subcommittee will consider and hear submissions, seek clarification from officers, and report its recommendations to the Te Kāuru Upper Ruamāhanga River Floodplain Management Plan Subcommittee. After consideration by the Subcommittee the FMP will be submitted to the Environment Committee before adoption by Council.

The following persons are proposed for appointment to the Hearing Subcommittee:

- Bob Francis (Chair, community)
- Graham McClymont (MDC)
- David Holmes (community)
- Kate Hepburn (community)
- Greater Wellington Regional Council representative (to be confirmed)

4. Terms of Reference

The draft Terms of Reference for the Hearing Subcommittee are attached ([Attachment 1](#)).

The draft Terms of Reference do not provide for submitters to speak to their submission via remote participation.

5. Consideration of climate change

The matters requiring decision in this report have been considered by officers in accordance with the process set out in the GWRC Climate Change Consideration Guide.

6. The decision-making process and significance

The matters requiring decision in this report have been considered by officers against the requirements of Part 6 of the Local Government Act 2002 (the Act).

6.1 Significance of the decision

Part 6 requires Greater Wellington Regional Council to consider the significance of the decision. The term ‘significance’ has a statutory definition set out in the Act.

Officers have considered the significance of the matter, taking the Council's significance and engagement policy and decision-making guidelines into account. Officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

6.2 Engagement

Due to its procedural nature and low significance, no engagement on this matter has been undertaken.

7. Communication

Members will be advised of their appointment to the Hearing Subcommittee.

8. Recommendations

That the Subcommittee:

1. **Receives** the report.
2. **Notes** the content of the report.
3. **Establishes** the Te Kāuru Upper Ruamāhanga Floodplain Management Plan Hearing Subcommittee.
4. **Adopts** the terms of reference for the Te Kāuru Upper Ruamāhanga Floodplain Management Plan Hearing Subcommittee, Attachment 1.
5. **Appoints** Bob Francis, Graham McClymont, David Holmes, Kate Hepburn, and one GWRC representative to the Hearing Subcommittee, and **appoints** Bob Francis as Chair.

Report prepared by:

Francie Morrow
Project Manager, Floodplain
Management Plans

Report approved by

Andy Brown
Team Leader, Investigations,
Strategy and Planning

Report approved by:

Graeme Campbell
Manager, Flood Protection

Report approved by:

Wayne O'Donnell
GM, Catchment Management

Attachment 1: Terms of Reference

Draft Terms of Reference for the Te Kāuru Upper Ruamāhanga Floodplain Management Plan Hearing Subcommittee

April 2019

DRAFT

1. Membership

The membership of the Te Kāuru Upper Ruamāhanga Floodplain Management Plan Hearing Subcommittee (Hearing Subcommittee) comprises:

- Bob Francis (Community)
- Graham McClymont (MDC)
- David Holmes (Community)
- Kate Hepburn (Community)
- Greater Wellington Regional Council representative (to be confirmed)

Bob Francis is Chairperson of the Hearing Subcommittee.

The quorum is four members.

2. Meeting procedures

All members have equal speaking rights and a deliberative vote. In addition, the Chairperson has a casting vote in the case of an equality of votes.

Members must be present for the substantial part of the hearing and deliberations in order to participate in the decision-making of the Hearing Subcommittee.

3. Powers

The Hearing Subcommittee has the power to:

- Consider written and oral submissions on the proposed Te Kāuru Upper Ruamāhanga Floodplain Management Plan
- Seek clarification from Council officers on any technical matters; and
- Develop recommendations in relation to the proposed Te Kāuru Upper Ruamahanga Floodplain Management Plan for consideration by the Te Kāuru Upper Ruamahanga River Floodplain Management Plan Subcommittee.

4. Responsibilities

The Hearing Subcommittee shall ensure that:

- The hearing and consideration process is carried out in a way that is effective and timely;
- Submitters are provided with the best possible opportunity to be heard in support of their submission;

- Hearing Subcommittee members receive submissions with an open mind and give due consideration to each submission; and
- The decision-making process is robust and transparent.

5. Remuneration

The expenses of members of the Hearing Subcommittee who are elected members of the Greater Wellington Regional Council, Carterton District Council and Masterton District Council shall be met by the council they represent.

Subcommittee members who are not otherwise being remunerated may claim Greater Wellington Regional Council daily meeting attendance allowances and expenses.

6. Duration of Hearing subcommittee

The Hearing Subcommittee is deemed to be dissolved at the end of the decision-making process on the Te Kāuru Upper Ruamahanga Floodplain Management Plan.

The Hearings Subcommittee will report back to the Te Kāuru Upper Ruamahanga River Floodplain Management Plan Subcommittee, prior to consideration by the Environment Committee and approval of the Floodplain Management Plan by Council.